



Ontario Masters Athletics (OMA)

DRAFT Minutes, 2018 Annual General Meeting (AGM)

17 March 2018 – Pilot Stealth Meeting Room, 22 Cumberland Street, Toronto, ON M4W 1J5

OMA President Doug Smith welcomed everyone at precisely 1302hrs.

GUEST SPEAKERS:

Doug introduced two special guest speakers who proceeded with brief presentations to the members and guests respectively:

1. David Robinson, President Snowshoe Canada – briefing of the sport, events held to-date and future events to come and;
2. John Craig, CEO, TO2020 – World Masters Championships review – the event, organizational structure and what Masters Athletes can expect at the event.

Doug Smith thanked both guest speakers for their presentations. The meeting then paused for a 10-minute recess.

The 2018 AGM of OMA was officially called to order at 1348hrs by Doug.

Doug welcomed everyone and announced this was his 25th year as President of OMA then proceeded as Chair of the AGM.

PARLIAMENTARY PROCEEDURES AND VOTING REVIEW:

Doug introduced OMA Secretary Jay Yakabowich who read out the list of people present who have proxies and the number of votes assigned to them. 169 votes were present at the AGM with 20 votes constituting a Quorum therefore a Quorum had been reached.

29 members and two guests were in attendance.

Jay reviewed procedures and reviewed the voting procedures in accordance to Roberts Rule of Order. Non-members were advised that they may speak at the meeting if recognized by the Chair and are not entitled to vote. In attendance were advised that if a ballot election, designated scrutineer Rita Botelho would review and count the votes.

NOTICE OF THE 2018 AGM OF OMA:

The reading of the 'Notice of the 2018 AGM of OMA' was waived and approved by the members by a majority vote.

INTRODUCTIONS:

Doug acknowledged that Athletics Ontario (AO) CEO & Canadian Masters Athletics (CMA) President, Paul Osland was invited to attend the AGM by the OMA BOD and is in attendance. Paul would make himself available to answer questions both during and after the AGM.

Doug acknowledged that both David and John were in attendance and once again thanked them for their presentations earlier.

Doug asked each of the OMA BODs' to briefly introduce themselves to the members and guests.

After the BOD introductions Doug thanked Lynn Bourque, OMA Road Race Director, for her years of service and announces she is stepping down from her position.

Doug introduced two new Directors on the Slate for election: Laura Houston and Paul Roberts who were both in attendance.

A moment of Silence was observed in tribute to those in the sport community who passed away during the past year – Jack Boyd and Max Woerie.

Doug advised that Jay Yakabowich will be the Recording Secretary for the 2019 AGM.

APPROVAL OF AGENDA:

Jack Pontes made a motion to approve the Agenda as published; seconded by Phyllis Berck; motion carried.

A call was made for additions to the Agenda under 'New Business.' No motions were made to append the Agenda. Damian Dupuy Made a motion to approve the Agenda as presented; seconded by Lynn McFerran; motion carried.

APPROVAL OF THE MINUTES OF THE OMA AGM 17 MARCH 2018:

At 2018hrs Doug asked for a motion to waive the reading and approve the Minutes of the AGM of the Members of OMA held on 17 March 2018 as posted on the OMA website. Jay Yakabowich made the motion; seconded by Lily Whalen; motion carried.

There was no business arising from the minutes.

YEAR END REPORT:

Doug asked for a motion to receive the Year End Report as posted on the OMA website. Phyllis Berck made the motion; seconded by Peter Zowkewych; motion carried.

GOVERNANCE COMMITTEE REPORT:

Doug provided an overview of BOD governance activity to-date including:

- OMA AO Memo of Understanding;
- OMA Bylaw review status – BOD review is ongoing and;
- Strategic priorities for the BOD in the coming year.

Motion was made by Stafford Whalen to receive the Governance Report as presented; seconded by Lily Whalen; motion carried.

There was no discussion arising from the report.

REPORT OF FINANCIAL STATEMENT, BUDGET REVIEW AND APPOINTMENT OF AUDITORS:

Norm Creen, Treasurer reported on the OMA Financial Statements for the year and the Auditor Report process. He provided an explanation of a 'review' vs. a formal 'audit.' The BOD chose a 'review' due to cost and practicality reasons relative to current government legislation. OMA has an accountant letter on file which states OMA has a 'clean' report.

Some discussion took place with the BOD answering questions on the timing / cost allocation of OMA medals, OMA meet fees, sharing of equipment with AO and monies transfers to AO and CMA.

Motion was made by Norm Creen to approve the audited Financial Statement for the period 1 January to 31 December 2018; seconded by Paul Roberts; motion carried.

Norm presented the Budget for 2019 - 2020 and answered questions from the membership. Members discussed AO staff costing / allocation as it pertains to the OMA AO Memo of Understanding (MOU) and what changes we will see in athlete age groups participating in OMA meets in future. Members were provided with further clarification by Doug, Norm and Paul.

Norm and Doug advised that OMA expects to see further growth of approximately 100 new members due to the 2019 NCCWMA Championships. Additional discussion took place on the membership fee breakdown and how it is allocated to AO and CMA – questions were answered by Doug and Norm.

Motion was made by Norm Creen to approve the OMA Budget for 2019 - 2020; seconded by Ralph Cilevitz; motion carried.

APPOINTMENT OF AUDITOR:

Norm presented options for OMA moving forward. He recommended an 'Annual Review' with a formal 'Audit' every other year. Members further discussed with Norm answering questions and membership agreeing this made best sense for OMA.

Motion was made by Norm Creen to direct the OMA BOD to appoint an Auditor for 2021; seconded by Stafford Whalen; motion carried.

MOTIONS OF THE AGM:

Doug introduced five motions of change to the membership of which all were pre-distributed, read and voted on separately as follows:

1. **6.1** 'To establish the election of the Executive Committee by the Board of Directors.' Motion was made to accept by Lucille Green; seconded by John Powell; motion carried;
2. **4.5** 'To establish the Executive Committee as the President, Vice President, Treasurer, and Secretary of the association.' Motion was made to accept by Rita Botelho; seconded by Lynn McFerran; motion carried;
3. **10.5** 'Reflects that annual membership expires on 31 December.' Motion was made to accept by Paul Roberts; seconded by John McMillan; motion carried;
4. **10.7** 'Reflects our communication by email and the date of membership expiration.' Motion was made to accept by Paul Osland; seconded by John McMillan; discussion followed questioning why not allow mail and fax. Members agreed to broaden the bylaw so method of communication could encompass multiple means of communication –

wording was modified same. New motion was made to accept by Stafford Whalen; seconded by Anne De Thy; motion carried and;

5. **14.1** 'Reflects the use of email.' Motion was made to accept by Jack Pontes; seconded by Rita Botelho; motion carried.

ELECTION OF DIRECTORS:

Jay Yakabowich, Nominations Committee Chair explained the process for electing new Directors to the Board. This included public notice given 9 December 2018 where a BOD application process was announced, Committee included Dan Fiorini, Lily Whalen, Doug Smith and Jay Yakabowich (Chair). Criteria included a competency matrix, board experience, professional expertise, affiliation with OMA and motivation. A vetted list was created and several candidate interviews were conducted by members of the committee. Jay further reported that the committee acted with due diligence and board governance best practices.

Three new Directors replaced retired members of the Board in January 2018 – Phyllis Berck, Damian Dupuy and Lynn McFerran.

Two nominees were presented at the AGM – Laura Houston (replacing Lynn Bourque) and Paul Roberts. Per bylaw 4.3b, three Directors must stand for re-election: Mirco Graenert, Lilly Whalen and Peter Zowkewych.

Jay further presented the 2019 Slate of Directors as follows:

Doug Smith – President

Damian Dupuy – Vice President (new Director replacing Anne De Thy)

Norm Creen – Treasure

Jay Yakabowich – Secretary

Phyllis Berck (replacing Jay Brecher)

Dan Fiorini

Mirco Graenert (Director standing for re-election)

Lynn McFerran (new Director replacing Al Le Page)

Bill Pearson

Lilly Whalen (Director standing for re-election)

Peter Zowkewych (Director standing for re-election)

Laura Houston (new Director replacing Lynn Bourque)

Paul Roberts (new Director)

Rita Botelho made a motion to accept the slate as presented; seconded by Lucille Green; motion carried.

Doug Smith congratulated and welcomed the new Directors.

NEW BUSINESS:

Paul Osland spoke on CMA and AO – organizational culture, visions, collaboration with OMA and future activities. A brief discussion followed with the members.

ADJOURN:

A motion was made by Laura Houston to adjourn the AGM; seconded by Paul Roberts; motion carried.

The 2018 OMA AGM was adjourned at 1503hrs.

OTHER:

A member reception and door prize draw followed the AGM with members engaging in much discussion as to the future of OMA.